



Appeals Policy

1. The Chair may call for the Appointment of an Ad-Hoc Committee to deal with Appeals, consisting of the Executive Director, the Chair of the BOD, and an ombudsman. This committee will review any Appeal.
2. The term in which to appeal a written decision of the ABMP will be 12 weeks from the date the results of an examination were postmarked.
3. Categories of Concerns
 - Eligibility for Exam Sequence
 - Exam Procedures (note that there will be *no* re-evaluation of any Exam Result)
 - Recertification Procedures and/or Decisions
4. Appellants should fill out and return the Appeals Form, either by email or certified mail, to the Executive Director.
5. The Executive Director will forward this information to the Chair and Ombudsman within 2 weeks of receiving the original appeal. Together, the Ad-Hoc Appeals Committee will render a decision and make it known to the Appellant.

Applications for examination or recertification by the ABMP agree to release, indemnify, and hold harmless the ABMP, its employees, and all Board Members and Exam Panelists who participate in either the Examination or Recertification Processes.

NOTE: This appeals policy is subject to change. Candidates are advised to check the ABMP website for the most current revision.

Modified November 2019